

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 1 MARCH 2012

Minute ref:	Issue	Lead Officer	Outcome
57/12	<ul style="list-style-type: none"> Intended dates for the paediatric (and some adults) ENT outpatients co-location service moves to be advised. Update to be provided re: discussions on measuring the success of PCT ED-deflection campaigns. 	<p>Director of Strategy</p> <p>Chief Operating Officer/Chief Nurse</p>	<p>Relocation date confirmed as 1 June 2012. Further public update to be provided verbally on 5 April 2012.</p> <p>Monthly discussions at ECN – report to be circulated to Trust Board members post-ECN meetings.</p>
58/12	<ul style="list-style-type: none"> Trust Board to be kept informed re: implementation of the SHA ‘family and friends’ initiative. Progress on the development of ‘Standards for NHS Boards and Governing Bodies in England’ to be reported to the Trust Board. 	<p>Chief Operating Officer/Chief Nurse</p> <p>Chief Executive</p>	<p>Issue discussed at the 29 March 2012 GRMC and will be reported through those Minutes.</p> <p>Progress to be advised as appropriate.</p>
59/12	<ul style="list-style-type: none"> Appointment of a project manager for the 5 Critical Safety Actions to be pursued. Actions be considered to improve the appraisal monthly run-rate. Details of plans to achieve a liquidity rating of 15 days be provided to Mr R Kilner, Non-Executive Director outside the meeting. 	<p>Chief Operating Officer/Chief Nurse</p> <p>Director of Human Resources</p> <p>Director of Finance and Procurement</p>	<p>Outcome of transformation monies bid for this post currently awaited.</p> <p>Verbal update to be provided on 5 April 2012.</p> <p>Verbal update to be provided on 5 April 2012.</p>
59/12/4	<ul style="list-style-type: none"> Long-term actions re: ED modelling to be discussed with the ED Consultant Group. Further work re: capacity planning and transformational Community-wide change to be undertaken. Planning for the Easter 2012 Bank Holiday period to be reported to the April 2012 Trust Board. 	<p>)Chief Operating Officer/Chief Nurse</p> <p>Medical Director</p> <p>)Chief Operating Officer/Chief Nurse</p>	<p>Issue scheduled for discussion accordingly with ED Consultant Group.</p> <p>Verbal update to be provided on 5 April 2012.</p> <p>Head of Operations to provide a verbal update as part of the month 11 QFP report at the 5 April 2012 Trust Board.</p>
60/12	<ul style="list-style-type: none"> a date to be confirmed for a plan to strengthen Corporate Directorate/Divisional infrastructure (re: strategic risk register risk 15). 	<p>Director of Human Resources</p>	<p>Due date of October 2012 included in the strategic risk register report for April 2012 Trust Board.</p>

Paper B

	<ul style="list-style-type: none"> • Risks 1 and 17 to be cross-referenced. • Updated risk assessment form for risk 1 to be circulated for information. • Score for risk 18 to be amended to be 16. • Risk scores be monitored by the Director of Safety and Risk. • Internal Audit review of UHL risk management processes to be reported to the April 2012 Audit Committee.)Chief Operating)Officer/Chief Nurse) Director of Human Resources)Medical Director))	Actioned. To be circulated by 5 April 2012. Actioned. Actioned. Scheduled accordingly for the 18 April 2012 Audit Committee.
64/12	Queries over the absence of PPI implications within the strategic risk register report to be discussed outside the meeting with the LINKS representative.	Medical Director	Verbal update to be provided on 5 April 2012.

Update on any outstanding matters arising from Trust Board meetings since 16 July 2009

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2 Feb 2012			
30/12	IM&T managed service full business case to be presented to the May 2012 Trust Board.	Director of Strategy	Scheduled for 3 May 2012 Trust Board.
31/12	Update on lessons learned from the patient story to be provided to the September 2012 Trust Board.	COO/CN	Scheduled for 6 September 2012 Trust Board.
32/12	Trust Board to be kept informed of the progress of the Health and Social Care Bill.	Chief Executive	To be included in the monthly Chief Executive's reports as appropriate.
5 January 2012			
5/12	EPR business case to be presented to the Trust Board by September 2012.	Director of Strategy	To be scheduled accordingly once most appropriate date identified.
6/12	Francis Inquiry implications for the new Board Governance Assurance Framework for Aspirant FTs to be advised to the Trust Board.	Chief Executive	To be scheduled as appropriate.

Minute ref:	Issue	Lead Officer	Outcome
1 Dec 2011			
336/11	Future Workforce and Organisational Development Committee to review the implications of any move away from national collective bargaining.	Director of Human Resources	To be scheduled accordingly. Provisionally scheduled for June or September 2012 Workforce and Organisational Development Committee.
3 Nov 2011			
305/11	NHS Confederation response to the open data consultation exercise to be reported to a future Trust Board (once available).	Chief Executive	To be scheduled accordingly once available.
307/11	Regular progress updates on EDS to be provided to the Trust Board.	Director of Human Resources	To be scheduled as appropriate.